

# NOW HIRING!

## Youth Development Workers (Part-Time) Woodward School for Technology and Research

**Work Days:** Mon-Thur, with occasional Fridays (Starting July 16)

**Work Hours:** 1:45-6pm, 4.25 hours per day/17 hours per week (approximately)

**Youth Program Days:** Mon-Thur

**Youth Program Hours:** 3:10-5:40pm

Communities In Schools is looking for individuals to serve as positive role models for youth, support the college-going culture and assist youth in attaining and excelling in the areas of academics, attendance and behavior.

A Youth Development Worker is responsible for developing and facilitating academic and enrichment programming for students. S/he works closely with other youth development workers and the After School Coordinator to ensure that the program runs smoothly and is delivered in an effective manner.

**Are you...**Accepting and Non-Judgmental, Coachable and Reflective, Collaborative, Consistent and Reliable, A Continuous Learner, Customer Focused, Detail Oriented, Flexible, Open to New Things, Planned and Organized and Self-Directed?

**Do you have...**A high school diploma or equivalent, demonstrated experience working in youth development program(s), excellent oral and written communication skills and interpersonal skills and an appreciation and embracement of diversity and inclusiveness?

Woodward School for Technology and Research begins piloting a Summer Slide Reduction year-round school calendar this school year. School and CIS After School Program begin July 23, 2018.

The following is the Youth Development Worker 2018-2019 school year work schedule. (Adjustments will be made to accommodate half-days, conferences, parent activities, etc.)

**July 23–August 23**

**August 27–August 31:** Break, NO CIS Programming

**September 4–October 11**

**October 15-25:** Break, FULL-DAY CIS Programming (not required, but preferred work day)

**October 29–November 15**

**November 19-23:** Break, NO CIS Programming

**November 26–December 20**

**December 24–January 4:** Break, NO CIS Programming

**January 7–February 13**

**February 22-23:** Break, NO CIS Programming

**February 18-21:** Break, FULL-DAY CIS Programming (not required, but preferred work day)

**February 25-March 21**

**March 25-March 28:** Break, FULL-DAY CIS Programming (not required, but preferred work day)

**April 1-April 5:** Break, NO CIS Programming

**April 8-May 21**

**May 22-24:** Break, NO CIS Programming

**May 28-June 6**

**If you are all in for kids and would like to be considered for an interview, please submit your cover letter and resume to Colleen Loc, HR Manager, [clloc@ciskalamazoo.org](mailto:clloc@ciskalamazoo.org).**

*The above is intended to describe the general content of and requirements for the performance of this job. It is not to be construed as an exhaustive statement of duties, responsibilities or requirements.*